



## Burston and Shimpling Parish Council

### Minutes of the Parish Council Meeting

Tuesday 10<sup>th</sup> January 2023 at 7.30 pm. The Space Burston

#### Present:

Nigel Frankland	NF	Chair
Alison Wakeham	AW	Responsible Finance Office (RFO)
Keith Cowley	KC	
John Mallows	JM	
Angela Belgrove	AB	
Anita Hughes	AH	PRoW Officer
Members of the public		1

#### 110. Apologies for Absence

County Councillor B. Duffin, District Councillor J Easter, A Baker – accepted

#### 111. Declarations of Interest regarding Agenda items

None

#### 112. Adjournment of the meeting for public participation, County and District Councillor

##### reports:

No additional reports. Member of the public raised a query about Flag Days for 2023; Trooping the Colour and Coronation. Chair replied that we are waiting updated guidance from Government and the list for the Flag Officer will be updated when we have further information.

The Chair thanked Cllr. Mallows for his comprehensive paper on the Burston Village Sign, and Cllr. Cowley's subsequent comments. The Chair asked if Cllr. Mallows could prepare a costed plan and circulate before the next meeting for discussion. Cllr. Cowley offered to help with funding later.

The Chair thanked everyone for their contributions.

*The meeting resumed at 7.37pm*

#### 113. Approval of the minutes from the Parish Council Meeting held on the 22<sup>nd</sup> November 2022

The minutes were adopted as a true and accurate record. It was resolved to approve the minutes, proposed Cllr. Mallows, seconded Cllr. Cowley, unanimous approval from those present at previous meeting.

## 114. Matters Arising from the minutes not on the agenda

- 114.1. [minute 104] Village Sign: Tim Playford inspected the sign. . Enquiries as to the strength of feeling regarding repair or renewal have been circulated among residents. **ACTION:** NF to thank Tim but consensus is to replace rather than repair.
- 114.2. [minute 103.2] Basketball Area: the use of the post has been popular; however balls are landing regularly in the ditch, would some sort of fencing or clearing the ditch be the best options
- 114.3. [minute 103.3] The trees have been collected, waiting for reasonable weather to arrange planting sessions. **ACTION:** KC to circulate details when known
- 114.4. [minute 103.7] to date £482.00 has been donated towards the costs of the pétanque court
- 114.5. A query as to an email circulated by the Clerk regarding a Waterways meeting. NF and KC to check emails however suspect the day has passed and no one was available.
- 114.6. Cllr. Hughes updated the Warm Rooms and Community Kitchen initiative at the school.
- 114.7. St George’s Church Shimpling – organ bellows issue at December Carol Service, to investigated during the Autumn. **ACTION: NF**

## 115. Correspondence – see Appendix I for list

## 116. Finance

### 116.1. Schedule of Payments and Receipts as distributed at the meeting

BACs No.	Payments to:	Payments for November - December
P22/62	Partridge Paving	Playing field proj. - Basketball base
P22/63	A. Baker	Clerk salary for Nov. +Office supplies
P22/64	Partridge Paving	Playing Field proj. - Top soil
P22/65	H. Drake	Caretaker inv. Nov.
P22/66	K. Cowley	Inv. for Copy Diss (Shimp. Flood), Toolstation – Jub. Pv., Toolstation – new shed padlock
P22/67	Toilets to Go	Toilet hire for Platinum Jubilee event
P22/68	A. Wakeham	Website hosting – 3 <sup>rd</sup> quarter
P22/69	The Space	Hire fee for January meeting
P22/70	Dickleburgh & Rushall PC	Ann. Subs. to SLCC for Clerk
P22/71	A. Baker	Clerk salary + backdated pay – April - Dec.’22
P22/72	HMRC	PAYE– 3 <sup>rd</sup> quarter – Oct., Nov., Dec.’22
P22/73	Orange Pippin Fruit Trees	Replacement Mulberry tree

Payments: A copy of the December/January payments and receipts were attached to the paper files. It was resolved to approve all payments for December/January, proposed Cllr. Belgrove, seconded Cllr. Frankland, agreed by all.

### 116.2. Statement of Accounts

To resolve to approve monthly statement of accounts for December 2022 as circulated prior to the meeting. It was resolved to approve the statement, proposed Cllr. Belgrove , seconded Cllr. Cowley, agreed by all.

### 116.3. Approval of the Precept and Budget for the Financial Year 2023 – 2024

- 116.3.1. The Band D rate was proposed as £60.00 raising a Precept of £12,900. It was resolved to approve the Precept, proposed Cllr. Frankland, seconded Cllr. Belgrove, agreed by all.
- 116.3.2. The budget for 2023 – 2024 of £14,900 had been circulated for comment before the meeting. It was resolved to approve the Budget, proposed Cllr. Frankland, seconded Cllr. Belgrove, agreed by all.

**ACTION:** RFO to complete and send form to South Norfolk Council before closing date of 16<sup>th</sup> January 2023.

## **117. Planning**

### **117.1. Applications as received from South Norfolk and Broadland District Council**

for consultation which have been received prior to the meeting and which members have been previously advised: NONE

### **117.2. Receipt of Consultees reports on Planning Decisions**

South Norfolk and Broadland District Council: NONE

### **117.3. Diss and District Neighbourhood Plan**

See Appendix 2 for summary of public consultation comments related to Burston and Shimpling. Full details on DDNP website here [ddnp.info](http://ddnp.info)

## **118. St. George's Day Service – Shimpling Church**

This year St. George's Day (23<sup>rd</sup> April) is a Sunday. Cllr. Frankland is liaising with the Dickleburgh Benefice to arrange a service.

## **119. Don Swanton Community Award**

It was proposed to hold this event this year by Cllr. Frankland and seconded by Cllr. Hughes. **ACTION:** Cllr. Belgrove to organise with voting finishing on 31<sup>st</sup> March 2023. Cllr Wakeham to post details and form on website.

## **120. Coronation of King Charles III**

School has already proposed tv and food. Cllr. Hughes to liaise with the school and enquire how we can support the event.

## **121. The date and place for the next meeting**

Date: 21<sup>st</sup> March 2022 7.30pm venue to be confirmed. School would be a donation of £20.

Agenda items:

King's Coronation – events and school update

Don Swanton – progress

Pétanque Court progress

Keith and Lindsey are giving a talk to the Norfolk Wildlife Trust about the meadow project – please send Keith any photos (before and after) of the Recreation Ground and Meadow.

The Chair thanked everyone for their contributions and attendance.

The meeting closed at 8.15 pm

APPENDIX I - Schedule of Correspondence - not on the agenda MINUTE 115 - 10th January 2023

Email and Post

	<b>Subject</b>	<b>From</b>	<b>Contents</b>	<b>ACTION</b>
1	Weekly Planning lists:	Cllrs/SNC	Decisions & new planning applications	Fwd to All
2	Weekly Digest	Rural Services Network	Weekly news around the country	
3	Weekly News	Community ACTION Norfolk	Updates from CAN	Fwd. to All
4	Newsletter	NALC	Various info.	Fwd. to All
5	Wellbeing	SNC	Regular updates	Fwd. to All
6	Rough Sleepers	SNC	Bi-monthly count	Fwd. to All
7	Business case for work in Shimpling – re floods	M. Philpot WLMA	Request for evidence	Fwd. to All (21/11)
8	Unowned track in Shimpling – tree issue	NF/Land Registry/Highways	Update on progress	Fwd. to All (22/11)
9	Folding tables	SNC – Jenny Bloomfield	Collection of tables	Fwd. to All (23/11)
10	Warm Rooms	NF to Unite Union	Use of Strike School	Fwd. to All (23/11)
11	Grant funding	Groundworks/Tesco	Award of grant monies	Fwd. to All (24/11)
12	Speedwatch	NF/School	Session with young people	Fwd. to All (25/11)
13	Bressingham theft	Police	Theft in Bressingham Steam Museum	Fwd. to All (28/11)
14	Village sign consultation	NF	Repair or new	Fwd. to All residents on mailing lists
15	Tree planting	KC	Proposed dates	Fwd. to all concerned
16	Warm Rooms	AH/NF/ForFarmers	Various emails for use Strike Sch., funding etc.	Fwd. during early Dec.
17	External Auditors	SAAA/PKF Littlejohn	Details of apt. of external auditors for next 5 years	Fwd. to AW/NF(5/12)
18	Parish Precept	SNC	Setting the precept	Fwd. to All (5/12)
19	PROW	NCC/AH	Fingerpost near ForFarmers	Fwd. from AH to All (11/12)
20	Flag days	NF	Throughout year	Fwd. to All (6/12)
21	Electoral roll	SNC	New password info	Received 9/12
22	Village Gate entry	Various via KC	Quotes for gateway boards	Fwd. to All
23	Bank Statements	Lloyds	Statements	AW / Clerk filed

APPENDIX II – MINUTE 117.3 – Summary DDNP Consultation  
Diss and District Neighbourhood Plan  
Regulation 16 Consultation Responses – Summary

There were 53 written responses.

Developers	19
County/District Councils	12
Natural England, Sport England, Historic England	4
Norfolk Constabulary	3
Anglian Water	1
Water Management Alliance	1
MOD	1
Individuals	12

The Police had responded with the same comments about reducing crime on 3 of the Diss site allocations.

Observations: Quite a few of the ‘oppose’ were to specific sites allocated for housing. So, for example to double or enlarge the number of houses on 1 site and remove others. The detailed comments from Mid Suffolk were typos and references where supporting documents have been reviewed or changed since the Plan was updated in the Summer and therefore very helpful.

For Burston and Shimpling – suggestions for the cycle track from Market Lane to Diss. Some are constructive. Unfortunately, the track path has been taken as set in stone from a very broad brush map. So many of the objections aren’t actually valid for the precise route since it would clearly have to be fully agreed with landowners if it was going to be built. Costs and maintenance were also mentioned – this isn’t part of the remit of the DDNP but would be for the body responsible (probably Diss Town Council with South Norfolk) if it ever came to be built.

Policy DDNP9, Land west of Gissing Road, Burston. Not surprising SNC comments support our preferred site. As stated below:

The Council welcomes the inclusion of an allocation policy within Burston. This policy meets the indicative housing requirement for Burston, is consistent with the Government’s objective of significantly boosting the supply of home and is in general conformity with the emerging policies for Greater Norwich.

Anglia water commented :

*25 homes We note that the supporting text states that Anglian Water has advised of constraints to the provision of sewerage infrastructure in this location. This is because Burston Station Road water recycling centre (WRC) only serves a small number of properties, therefore, even a relatively small development (of 25*

*dwellings or less) may have a disproportionate impact on the WRC, and it is likely that WRC improvements would need to be delivered through the business planning process. Further assessment would need to be undertaken by Anglian Water to confirm exactly what the infrastructure impact would be, and developers should engage with our pre-development team at an early stage to enable us to understand the potential impact a new development may have on our assets. The applicant/developer may also examine alternative foul water disposal solutions, including a dedicated package treatment plant. There are Anglian Water assets along the eastern boundary of the site and therefore we suggest the standard wording should be included as a policy requirement:*

*- the safeguarding of suitable access for the maintenance of foul drainage infrastructure.*

There is opposition to Gissing Road from a neighbour who will lose their view.

In general though it is encouraging that we had some respondents.