

BURSTON AND SHIMPLING PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL

Tuesday 16th May 2017 at 7.00 pm, St. Mary's Church, Burston

Present:

| | |
|-------------------|----------------------|
| Nigel Frankland | Chairman |
| Alison Wakeham | Vice-Chairman |
| Christine Stevens | |
| Tom Grieve | |
| Piers Bilston | |
| Lindsey Bilston | |
| Jim Rudd | |
| Ann Baker | Clerk to the Council |

Members of the public:

1. Election of the Chairman

- 1.1 – Cllr. Frankland welcomed all present to the 2017 Annual Parish Council Meeting
- 1.2 – Cllr. Frankland invited nominations for Chairman of the Parish Council. Cllr. Frankland was asked if he would be prepared to stand for a further year, he replied in the affirmative. Cllr. AW nominated and Cllr. LB seconded. There were no other nominations and Cllr. Frankland was unanimously elected Chairman.
- 1.3 – The Declaration of Acceptance of Office was duly signed & thanked those present

2. Election of Vice-Chairman

- 2.1 – Cllr. Frankland invited nominations for Vice-Chairman. Cllr. Wakeham was asked if she would be prepared to stand as Vice-Chair for a further year, she gave an affirmative answer. Cllr. Frankland proposed and Cllr. Stevens seconded the proposal. There were no other nominations and Cllr. Wakeham was unanimously elected as Vice-Chairman
- 2.2 – The Declaration of Acceptance of Office was duly signed

Declarations of interest

3.

- 3.1 – The Clerk will send out the forms and any alterations

4. Annual Report from the Chairman

As the members of the public had already heard the Annual Report by the Chairman, it was resolved to take it as read. Cllr. Frankland thanked and expressed his appreciation of all the hard work contributed by Parish Councillors.

5. Clerk's Report on the Council's Annual Finance

- 5.1 - report attached to these minutes

6. Review of the Standing Orders - there is required an amendment in section 3 – where business is raised that is not on the agenda, following discussion, it was not a requirement, proposed Cllr. Frankland, seconded Cllr. Wakeham, all agreed

7. Review of the Parish Council's policies –

- 7.1 – The Financial Regulations do not mention that there is availability for the public to examine the finances - 4.6.1; it was resolved to approve the amendment, proposed Cllr. Frankland, seconded Cllr. Stevens, all in agreement

AW

- 7.2 – It was resolved that all other policies be approved, proposed Cllr. Frankland, seconded Cllr. Rudd, all agreed

8. Date of the next Annual Meeting of the Parish Council to be held on 22nd May, 2018 at 7pm The meeting closed at 7. 22pm