

BURSTON AND SHIMPLING PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL

Tuesday 16th May 2017 at 7.30 pm, St. Mary's Church, Burston

Present:

Nigel Frankland	Chairman
Alison Wakeham	Vice-Chairman
Christine Stevens	
Tom Grieve	
Piers Bilston	
Lindsey Bilston	
Jim Rudd	
Ann Baker	Clerk to the Council
Members of the public:	Dist. Cllr. B. Stone

7. Apologies

Co. Cllr. Spratt - approved

8. Declarations of Interest

8.1 - There was a declarations of interest on item 14 on the agenda, from Cllrs. Frankland and Rudd – regarding the Anglian Water pumping stations, the matter could be discussed but the Councillors would not be able to vote (it is another type of interest); item 17 – CATs bbq – Cllrs. Frankland & L. Bilston

9. Resolution to Adjourn the Meeting for Public Participation

9.1 - Cllr. Frankland congratulated Dist. Cllr. Stone on his recent success in the elections. Dist. Co. Cllr. Stone – offered his congratulation to Cllr. Frankland on his election as Chair; He reported that the County elections had been very successful with an increase in the majority; at the recent SNC Annual Meeting – he was now a cabinet member of finance, however should the need arise he is still able to call in planning issues; GPS has been added to Refuse Vehicles; most Play Areas owned by SNC are in deficit – SNC are trying to divest themselves of these areas and the financial responsibilities carried with ownership; housing will be a major issue this coming year; the Local Plan is being looked at – Call for Sites, along with the proposal to increase some village boundaries to allow development to take place; the Long Stratton by-pass is still be negotiated; the BMX drainage – a discretionary payment should be made to the Parish Council in the near future
Questions were asked relating to duelling of the Long Stratton bypass and A140 – these seem unlikely

Cllr. Frankland thanked Dist. Cllr. Stone for attending

9.2 - Cllr. Frankland reported that he and Cllr. Rudd will be attending the Police Meeting on 24th May – the monthly report from local site indicates that there are very few crimes in the area, however the Norfolk site indicates many more, all under investigation – this will be questioned at the meeting

9.3 - A note had been received from Rachel Hobson thanking the Parish Council for the chocolates and honour of runner-up in the Don Swanton Award

9.4 - Queries had been raised at the Annual Meeting – hedging, drains, water on Gissing Rd., - all will be resolved; Burston School – the gate at the rear is locked, it could be used as alternative for children to enter/leave the site, - there may be a good reason for keeping it locked. Clerk to drop a line to Carol Green – the Head

Clerk

Meeting reconvened 7. 50pm

10. Approval of the minutes of the meeting held on:

Approved..... Date.....

- 10.1 - Tues. 21st March 2017 - true & accurate reflection of the meeting, it was resolved to approve the minutes, proposed Cllr. Wakeham, seconded Cllr. Grieve, all approved
- 10.2 - Minutes of Tues. 26th April 2017, at 7pm - Cllrs. P. and L. Bilston were added to those present. It was resolved to approve the minutes, proposed Cllr. Wakeham, seconded Cllr. Grieve, all in favour
- 10.3 - Minutes of Tues. 26th April 2017, at 7.30pm - the Annual Parish Meeting - it was noted that this had been a very sociable event, residents raised issues which will be discussed in time. It was resolved to approve them as a true and accurate reflection of the meeting, proposed Cllr. L. Bilston, seconded Cllr. Stevens, all in favour

11. Matters Arising from the Minutes of the Council Meeting of:

- 11.1 - Tues. 21st March – item 118 - Bottlebank – this has been removed and the site cleared, Stuart Dobson has requested that the last three sacks should be collected, Clerk has contacted Berryman’s
- 11.2 - Tues. April 26th - item 4 - Community Governance Review – the amendments have been circulated and the final copy sent to SNC
- 11.3 - Item 5 - Burston Strike School Rally on Sun. 3rd Sept. 2017, following approval by the Council, the Clerk has written to Unite Union to confirm the date and request a copy of their Risk Assessment

12. Correspondence received, as listed on the attached schedule and which are not a separate agenda item: *currently not available*

13. Finance - Approval of the statement of accounts and payment report as distributed at the meeting – outturn & summary were circulated for the end of year & accompanied by the audit, which has to be returned, signed

13.1 - Approval of Section 2 of the Annual Audit – still with the Auditor – item for June agenda

13.2 - Payments and receipts - approved

Schedule of Payments for Approval

Cheque/ BACs	Paid To:	Payments for December '16 – January '17
P63	Norse Maintenance	Half yearly fee for grounds maintenance
P64	URM/Berryman	Bottlebank charge
P65	Clerk	Salary
P66	DRPC/SLCC	Half fee for SLCC Summer Conference

Clerk

13.3 - Approval of the C.I.L. Report as of April 2017 – it was resolved to approve this statement, proposed Cllr. L. Bilston, seconded Cllr. Rudd, all in favour

14. Planning – Receipt and consideration of Planning Applications which had been received prior to the meeting and of which members had been previously advised:

14.1 - Planning Application 2017/C/7/2017/7008 – Land off Gissing Road, Burston – construction of sewage pumping station, telemetry aerial, layby & ancillary equipment -

14.2 - Planning Application C/7/2017/0009 - Land Off Mill Road, Burston – construction of sewage pumping station, access road, telemetry aerial & ancillary equipment

14.3 - Planning Application C/7/2017/0007 - Land North West of Audley Cottage, Audley End, Burston - construction of a sewage pumping station, including telemetry aerial, layby & ancillary equipment

The three applications were discussed at length - all are very similar, the location on Gissing Road and Mill Road are both opposite properties, whilst the Audley End site is remote from houses; some of the information provided by the Company a year ago has changed, Anglian

Water stated they would actively engage with the community, but these plans are evidence that this has not occurred; questions about the pumping stations, dosing units, odour were raised – Cllr. Rudd explained some of the options;
 Queries were raised regarding the siting of the station on Mill Road, where there is a potential for flooding, particularly as there are suitable places higher up the road; the suggestion indicated freedom within their original statement;
 Gissing Rd. the pumping station is opposite two bungalows, while further along the road there are areas without properties
 John Lambert, Anglian Water had been contacted to arrange a meeting, but indicated that a minimum of two hours would be necessary and it was agreed to contact him following the Annual Meeting to arrange a meeting
 It was resolved that Cllr. Frankland compose a letter to NCC/MaWP, circulating prior to it being sent, proposed Cllr. Frankland, seconded Cllr. L. Bilston, six in favour and one abstention

**NF/
Clerk**

14.4 - Planning Application 2017/1070 - Sty View, Station Road, Burston – demolition of two redundant farm buildings and redevelopment of proposed cattery - this is part of an agricultural site, with a low impact building, it is unlikely to generate a big unit, as it is enclosed it is unlikely that it will be noisy and the increase in traffic will be minimal.
 To date the Parish Council are not aware of any objections on SNC site, this Parish Council supports diversity and this reflects such practice. It was resolved that there be a no comment reply to SNC

Clerk

15. Highways and Footpaths:

15.1 - The Highways minutes had been circulated, it was noted that the new manager was Robert West - some items on the minutes have been dealt with - new bollard at A140, ditches in Mill Road been dug, culvert to put in where lorries pushed in. It was noted that this was laudable, however the effects on the flora and fauna were unknown, was there an alternative, this option could also encourage speeding – a matter which has already been raised at the Annual Meeting;

JR/NF

15.2 - Speeding, this matter had been raised by residents at the Annual Parish Meeting – options – signs, a Speedwatch Team, SAMs 2 – the matter will be raised at the meeting with Norfolk Police on the 24th May. Cllr. P. Bilston offered to look into the costs of SAM machines

**PB/
Clerk**

15.3 - Footpaths – Cllr. Stevens reported that there had been some development on fingerposts/footpath sign – several have been put up, she will update the schedule and circulate it; Alex Mann has now marked his footpath, but way marker needs to be moved; Green Lane has been added recently to the PROW schedule;
 Cllr. Stevens & Cllr L. Bilston agreed to meet up to walk the some paths;
 Cllr. Wakeham reminded all that the footpath maps were available on the Parish Online site
 Cllr. Frankland thanked Cllr. Stevens for her hard work

CS/LB

16. Diss & District Neighbourhood Plan -

Cllr. Rudd attended the April meeting - leaflets have been sent, explaining how to get involved, these will be delivered to individual houses via the Parish Planet

17. Request for use of Church Green by CATs on Sat. 2nd Sept. – a request had been received by the Clerk regarding this event – a bbq, the jazz band has been booked, a busker would be useful addition. A Risk assessment had also been included. It was resolved to grant permission for use of the site, proposed Cllr. Wakeham, seconded Cllr. Grieve, all agreed

18. Concerns relating to speeding - reported under Highways

- 19. Receipt of report on the recent Litter Pick** - Cllr. Grieve gave a short report on the recent event - approximately 25 turned up, along with a number of children, a good family event with delicious cakes, around 30 bags had been collected from Church Green the following day, the kit was returned to SNC. The event has provided food for thought for the event next year – covering a wider area, arranged slightly earlier next year, before the growth makes a spurt. Cllr. Frankland thanked Cllr. Grieve for organising the event
- 20. Consideration of adopting the Power of General Competence** - information of what this enables a Parish Council can do had been circulated. This will be renewed at the next election of the Parish Council in 2019. It was resolved to adopt the General Power of Competence, proposed Cllr. Wakeham, seconded Cllr. P. Bilston, all in favour
- 21. SNC Governance Review**
 21.1 - the response has been submitted, however it was noted that due to the calling of a snap election the dates had been extended to July 12th. The Heywood have objected to the slight boundary change, Cllr. Frankland will be meeting with other Parish Councils in the near future and will raise the issue
 21.2 - Meeting with other Parish Council's is providing an opportunity to discuss other issues – broadband, speeding, NP that are shared
- 22. Clerk's request to attend the SLCC Summer Conference**, to be held at Norwich Football Club, Norwich – the cost of £39.50 to be shared with DRPC, proposed Cllr. Frankland, seconded Cllr. P. Bilston, all agreed
- 23. Date of Next Meeting and items for inclusion on the agenda (not for discussion) - Tuesday 20th June at 7.30pm**
 Agenda items – asset register, timetable for meetings, report from Cllr. Bilston regarding speeding
The meeting closed at 9.26pm

Clerk

APPENDIX I – MINUTE 12

**Schedule of Correspondence – not on the agenda
Postal Correspondence – none**

	Subject	From	Contents	Action
1.	Housing Allocations	CPRE	Letter + pledge re housing in Norfolk	Agenda item
2.				
3.				
4.				

Email Correspondence

	Subject	From	Contents	Action
5.	Weekly Planning lists:	Cllrs/SNC	Decisions & new planning applications	fwd to All
6.	Weekly Digest	Rural Services Network	Weekly news around the country	Fwd. to All
7.	Weekly News	Community Action Norfolk	Weekly updates from CAN	Fwd to All
8.	Road Closure	Highways/NCC	Closure of road at Gunn’s Bridge	Fwd. to All (4/4)
9.	Bottlebank	Berryman’s	Removal of the Bottlebank from Burston site	Fwd. to All (7/4)
10.	Sewerage Project	Anglian Water	Response to Annual meeting	Fwd. to All (11/4)
11.	Fete	NPFA	Invite to Summer Fete	Fwd. to All (11/5)
12.	Play Inspection	D. Bracey	Date for annual inspection	Fwd. to AW (12/5)
13.	Planning Course	LCPAS	Follow up course to last year	Fwd. to All (15/5)
14.	Mill Road	Highways – R. West	Ditching	Fwd. NF/JR (16/5)
15.	Litter Pick	SNC	Details for annual litter picks	Fwd. to All (22/5)
16.	Meeting for sewerage	Anglian Water	Arrangements for 13 th June, 7.30pm	Fwd. to All (23/5)
17.	Training updates	Norfolk PTS	Details of training events	Fwd. to All (31/5)
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