

# BURSTON AND SHIMPLING PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL

Tuesday 26th April 2016 at 7.00 pm, St. Mary's Church, Burston

### Present:

Nigel Frankland	Chairman
Alison Wakeham	Vice-Chairman
Christine Stevens	
Tom Grieve	
Piers Bilston	
Clare Cowan	
Ann Baker	Clerk to the Council
Members of the public:	2 residents

### 1. Apologies - none

### 2. Declarations of Interest

There were no declarations of interest in items on the agenda

### 3. Resolution to Adjourn the Meeting for Public Participation

Mr. J. Rudd spoke with reference to the planning application - 131.1 – currently the rear of property is a single storey extension, a proposed two storey extension based on a traditional farmhouse has been submitted to SNC. The ground floor footprint is similar, with an increase on upper floor incorporating two beds, one ensuite and a bathroom

The Chair thanked the residents for their contributions to discussions

*Meeting re-convened - 7.54pm*

### 4. Finance - Finance and approval of Payments

4.1 - Approval of Payments listed below – proposed by AW, seconded CC, all agreed

#### Schedule of Payments for Approval

Cheque	Paid To:	Payment For April
101555	N. Burridge	Grass cutting & hedge cutting
101556	Burston PCC	Youth Café, cheque re-issue
101557	Burston PCC	Churchyard Grant
101558	Burston PCC	Rent (April – July '15)
101559	A. Baker	Clerk

Clerk

4.2 - Approval of Section 1 of the Annual Audit – the Annual Governance statement 2015/16 is in a logical order this year. The Chair completed and signed section one, the forms will accompany the other documents to be submitted for the internal audit. It was resolved to approve Section 1 of the audit - proposed CS, seconded LB, all in favour

AW/  
Clerk

### 5. Planning:

5.1 - **Planning Application 2016/0697 – Home Farm, Mill Road, Burston** – demolition of existing single storey extension and replacement with a two storey extension – this will

Clerk

Approved \_\_\_\_\_ Date \_\_\_\_\_

improve the property, making it more family orientated home, the plans had been well presented. It was resolved to recommend that SNC approve the application, proposed NF, seconded AW, all agreed

**5.2 - Planning Application 2016/0642 - Discharge of Condition – High in Field House, Audley End, Burston** - discharge of condition 3 of planning permission 2015/2452/H - **approved 22<sup>nd</sup> April**

**5.3 - Planning Application 2016/0897 - Valley Farmhouse, Diss Road, Burston** - retrospective replacement of 5no. windows & rear door – the fitments chosen fits with character of house, these will make the home more environmentally friendly and provide secure windows fittings. IT was resolved to recommend that SNC approve the application, proposed AW, seconded TG, all agreed

Clerk

**5.4 - Receipt of consultees reports of planning decisions made by SNC:**

**5.5 - Planning Application - 2016/0642 – High in Field House, Audley End, Burston** – discharge of condition 3 (drainage details) of planning permission 2015/2452/H - approval of details – 22<sup>nd</sup> April 2016

**5.6 - Planning Application 2016/0543 - The Old Pool House, Mill Green, Burston** - non-material amendment to planning consent 2015/1805 – change from folding doors to sliding doors on the southern elevation & introduction of a small fixed window on eastern elevation - **Approved 4<sup>th</sup> April 2016**

**5.7 - Planning Application 2016/0411 – The Firs, Diss Road, Burston** - two yew trees – reduction to 2.5m & 3.5 m - **Approved 29<sup>th</sup> March 2016**

**6. Date of Next Meeting and items for inclusion on the agenda (not for discussion)**

**Tuesday 17<sup>th</sup> May, at 7.00pm.** This will be the Annual Parish Council meeting  
Agenda items: Election of the Chairman, Vice-Chairman, signing of the 'Declaration of Acceptance' forms; Annual report from the Chairman; Clerk's report on the Council's Annual accounts; review of the Standing Orders, Financial Regulations & Financial Risk Assessment

**Tuesday 17<sup>th</sup> May, at 7.30pm** Parish Council Meeting  
Agenda items: review of policies; dates for following year; application for CATs to use Crown Green