

BURSTON AND SHIMPLING PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL

Tuesday 28th July 2015 at 7.30 pm, St. Mary's Church, Burston

Present:

Nigel Frankland Chairman
Alison Wakeham
Christine Stevens
Tom Grieve
Piers Bilston

Lindsey Bilston (acting Clerk)

Members of the public: Rod Tuck, Lizzie Schaay, Nick Schaay

53. Apologies

53.1 PB – left at 8.00pm, CC, AB

54. Appoint temporary Clerk

LB - Proposed by NF Seconded AW agreed by all

55. Declarations of Interest

55.1 There were no declarations of interest in items on the agenda

56. Resolution to Adjourn the Meeting for Public Participation

The District and County Councillors were not in attendance.

56.1 3 members of the public were present. Rod Tuck spoke for Planning application 2015/1488, citing limited smell, traffic movement and environmentally friendly aspect of free range egg farming. Nick Schaay confirmed details of mobile shed and its site, rainwater issues and shingle finger drains. It was agreed to move to 60 **Planning**
Members of the Parish Council gave positive comments. AW proposed recommendation, CS seconded all agreed. Members of the public left the meeting at 7.48pm.
Continuing 56 – TG is dealing with Don Swanton award. AW is to circulate draft re APM, when she has further email addresses. AW has bank mandates to be signed.

57. Minutes of the Parish Council Meeting of 29th June 2015

57.1 PB proposed, CS seconded, agreed by all.

58. Matters Arising from the Minutes of the Council Meeting of 29th June 2015

58.1 PB reported Highways have marked areas to be repaired at Audley End. See NF's paper.

59. Correspondence (not separate agenda item)

59.1 AW to forward lists etc. whilst AB away. CS said a flyer in the Parish Planet had been offered to The Old Bakery.

60. Planning

60.1 Planning Application 2015/1488 - Common Farm, Common Road, Burston - a free range mobile poultry building & new silo feed Considered with 56.

Approved _____ Date _____

61. Accounts to Approve for Payment and Finance

TG proposed, CS seconded, all agreed.

- 61.1 A statement of accounts and payments had been distributed prior to the meeting. AB had spoken to Berryman’s for the bottle bank Invoice from October which was outstanding. TG proposed, CS seconded, all agreed.

Schedule of Payments for Approval

Cheque	Paid To:	Payment For:
101507	Berryman	Bottle Bank Collection
101508	Jamie Churchard	Caretaker Duties July 2015
101509	A Baker	Clerk Duties July 2015
		Total

- 61.2 Quarterly reconciliation – money is still to come in. NF proposed, CS seconded, all agreed. A paper from AW compared finances from last year to this year.

62. To receive a report from the Policies Working group & agree any action

- 62.1 Some policies had been discussed and refreshed. There are still more to do, so the group will meet again.

NF/PB/
AW

63. Highways

- 63.1 NF and PB had met Norfolk Highways and representatives of the Mill, including the new Manager Stefan Baber. The only adverse comment to new lorry times was from Jim Rudd. The mill is going to try sending their entire convoy out at 6.30am. Lorries waiting to enter the mill were still parking along the road in Shimpling.

NF

The parking on grass at Rectory Road is still problematic as it belongs to Highways which will not pay for reinforcement. A kerb is not possible because of the potential for traffic to go into the ditch bordering the neighbouring gardens. A car repair business appears to be operating from the grass. NF will contact the affected properties. The road through Shimpling will be closed for 2 days from 10th August for top dressing after which Audley End will be top dressed. The school would like a layby outside at a cost of about £40,000-£50,000. However an extension to the playing field car park will cost about £15,000. Both schemes are available for Parish Partnership funding of 50%. Conversation with the school about funding a car park extension will be held. The Parish Partnership funding could be used for minor highways schemes; TG asked about moving the 30mph sign approaching Shimpling, but this has been refused by Highways.

Jim Rudd has asked to attend Highways meetings, which are solely for Highways, the mill and the PC. NF will speak to the mill about Jim joining the Highways group.

A brown tourist sign directing people to the Crown and church from the A140 was requested by the pub and church. It was considered asking the Strike School if they would like to appear as well. The PC could help support this. £150 cost for assessment, £1,000 for the sign.

CS commented on a lack of white lining at the Crown junction (a serious accident had recently happened there), Lorries rub the lines away.

64. Playing Field Project – PFAC Meeting Report

- 64.1 New equipment requiring mending is being dealt with. A contact has been obtained for one of the builders of the BMX track. A meeting will be organised so that the drainage can be done. NF/TG will liaise about securing the bench.

- 64.2 The future of the shed and the possibility of a new changing room are being properly considered with demand being assessed. NF stood down as PFAC chair and proposed PB to chair, seconded by AW, all agreed.

65. To receive a report on PROW & agree any action

- 65.1 CS has updated the new schedule, 1 new sign has been erected. AW has Parish Online footpath

maps available for use. Members of the PC have started to audit parish footpaths.

66. To receive a report regarding Parish Council assets & take any necessary actions

66.1 AW has thoroughly checked and a clean and minor repairs are mainly required eg benches rubbed own and re-painted in protective coat, Parish Heritage signs need replacing, a crack in the bus shelter needs mending, hedging needs cutting, the Shimpling village sign needs checking for soundness. Jamie will be asked if he would like to undertake work as costed jobs. AB / AW

67. To consider a date & arrangements for the official opening of the Play Area

67.1 26th September was the best date. TG went through plans for the day and will inform Tibenham airfield about the balloon release. FOBS will be asked to provide a marquee and refreshments. AW will provide TG with a link for a website providing balloon release kits. The balloons could obscure the new sign, which would be revealed as they were let off in a grand finale. A board could display balloon numbers, by which people funding a balloon would enter their email address. A PFAC meeting will be held in early September to finalise arrangements. PB will approach Diss Town FC or Scole for a goalkeeper. PB / TG

68. To receive information regarding Eastern Power Networks work on the Playing Field

68.1 AB, AW and NF have met EPN in regard to more support for the electricity supply to Burston House. They may re-position the pole but are yet to confirm what they intend to do. They will liaise before they start.

69. Date of Next Meeting and Items for inclusion on the agenda (not for discussion)

69.1 22nd September
Don Swanton award – draft set of rules.
APM

Meeting closed 8.55pm

APPENDIX I – MINUTE 59

Schedule of Correspondence – not on the agenda

Postal Correspondence – none

Email Correspondence

	Subject	From	Contents	Action
8.	Weekly Updates – 3/7, 10/7, 17/7, 24/7	CIlrs/NALC	Weekly info around the County	fwd to All
9.	Weekly Planning lists: 6/7, 13/7, 20/7, 27/7	CIlrs/SNC	Decisions & new planning applications	fwd to All
10.	Crime Statistics	Norfolk Constabulary /Clerk	Monthly crime statistics June	fwd. to All (06/07)
11.	Weekly Digest – 6/7, 10/7, 17/7, 24/7	Rural Services Network	Weekly news around the country	Fwd. to All
12.	Re-cycling	Berryman's	Moving to a paperless system	Fwd. to AW (20/07)
13.	Summer activities	Norfolk Wildlife Trust	Posters for summer activities	Fwd. to CS/AW
14.	Contact details	Barry Stone	Details for monthly meeting	04/07/15
15.	Electric pole on playing field 8/7, 15/7	UK Power Networks	Additional power to Burston House/access via playing field	Fwd. to All
16	Mid-term adjustment & merger	Came & Co.	Mid-term adjustment (6/7) & merger with Stackhouse Poland Group (13/7)	Fwd. NF/AW
17	Advert	Old Bakery, Pulham	Request for info./flier/advert for assistance in bakery	Fwd. CS/AW (20/07)
18.	Chairman's Briefing	SNC	Invite to meeting 29 th Sept. 6.30pm	Fwd. to NF/AW (20/07)

Approved _____ Date _____