

BURSTON AND SHIMPLING PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL

16th February 2015 at 7.30pm, St. Mary's Church, Burston

Present:

Len Hobson Chairman and acting Clerk
Christine Stevens
Nigel Frankland
Tom Grieve

Members of the public No members of the public were present

Action

137. Nomination of Acting Clerk

137.1 NF proposed that LH should take the role of acting Clerk. This was seconded by CS and agreed by all.

138. Apologies

138.1 Apologies were received from Alison Wakeham and Ann Baker.

139. Declarations of Interest

139.1 There were no declarations of interest related to agenda items.

140. Resolution to Adjourn the Meeting for Public Participation

140.1 The District and County Councillors were not in attendance and there were no members of the public present

141. Planning

141.1 **Planning Application 2015/0059** – 2 Fish Gallery, Bridge Green Farm, Gissing Road, Burston. Change of use from a craft gallery to rental accommodation.

141.2 It was noted that:

a. There had been one neighbour observation, which was not categorised as an as being an objection or in support, concerning the likely length of time to complete the project, being overlooked and the potential impacts resulting from change of use.

b. The Environmental Protection Officer had made advisory comments concerning surface water drainage, foul water disposal and the packaged sewage treatment plant.

Approved _____ Date _____

- c. All works would be internal thus minimising noise and visual impacts.
- d. The applicant was prepared to use frosted glass where necessary if 'overlooking' was a planning issue.
- e. The District Councillor had advised that the application can be determined by Planning Services if Officers are minded to approve.

141.3 It was resolved to approve the application without conditions and with the notes as minuted above. Proposed LH, seconded by CS and agreed by all. LH

142. To consider the vacant position of Caretaker and take any subsequent action

142.1 LH introduced the item by stating that the appointment of a caretaker was becoming urgent with the inspections of the play equipment being particularly so due to the impact of regular inspections on Council's insurance.

142.2 LH also advised that it would be important to formalise the cleaning of road signs agreement that Council had with NCC Highways

142.3 The more routine jobs would also need to be addressed. These included litter bin emptying, the bottle bank maintenance and hedge trimming, etc.

142.4 LH advised that there had been two applicants for the post but that only one (JR) had responded to an invitation to interview.

142.5 It was resolved that LH should make arrangements for an interview with LH and CS on the interview panel and that they should make an appointment as appropriate.

142.6 In answer to a question from NF, LH confirmed that a job description sheet and contract/agreement would be prepared LH

143. To receive and approve acceptance of the HAGS-SMP offer and supporting funding Arrangements

143.1 LH opened a discussion on the HAGS-SMP offer and supporting funding arrangements

143.2 NF reported on the situation regarding the playing field equipment funding, as follows:

143.3 The quoted price of £24,293 (+VAT) for the new equipment and repair of the existing equipment from HAGS-SMP is still valid. While VAT will have to be paid, it will be refunded. If the order is placed now they envisage they will be on site within six to eight weeks and the works will take two weeks.

143.4 The financial position was this:

Parish Council	£6,000	This has been previously earmarked and is in the reserve account.
Awards for All	£10,000	We have definitely been awarded this, but the

information is under a press embargo.

Saffron Housing	£2,000	Ready to transfer
South Norfolk	£2,000	Ready to transfer
Adnams Charity	£1,000	Received
ForFarmers (BOCM PAULS)	£1,000	Promised; should arrive promptly when requested
Local Businesses / families	£300	£250 already received
Total	£22,300	Already received or promised

143.5 Keith Weeks had suggested we should contact a South Councillor - Brian Riches - who is with the 'Waveney Valley Community Action Fund' that still has £2,745 left in this year's allocation. This fund seems willing to grant us this money; if they do we will have £26.045. There will be some costs additional to the HAGS-SMP quote for signage etc. but the extra £1,752 would pay for the swings and the agility course to be repainted by HAGS. while they are on-site (they have quoted £1,658 for this repainting)

143.6 It was resolved, proposed LH and seconded by CS and agreed by all, that if Waveney Valley Community Action Fund provide the quoted grant then an order for the new equipment as per the HAGS-SMP quote should be placed.

143.7 It was resolved, proposed by LH and seconded by CS and agreed by all, that if a sufficient grant is received from the Waveney Valley Community Action Fund, then an order the repainting of the swings and agility course be placed with HAGS-SMP. Any VAT will be paid from the reserve account and repaid into the reserve account when refunded.

144 Date of next Parish Meeting

144.1 It was agreed that the next meeting should be on Monday, 30th March, at 19.30 in St. Mary's Church, Burston.

The meeting was closed at 19.30.