

**BURSTON AND SHIMPLING PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL**

**13th January 2014 at 7.30 p.m. at St Mary's Church, Burston**

**Present:** Len Hobson Chair  
Alison Wakeham  
Christine Stevens  
Keith Lankester  
Nigel Frankland  
Tom Grieve  
  
Pam Anderson Clerk to the Council

1 resident attended for part of the meeting

**Action**

**147. Apologies**

147.1 There were no apologies for absence. Cllr Keith Weeks had advised he would be unable to attend the meeting.

**148. Declarations of Interest**

There were no declarations of interest.

**149. Resolution to Adjourn the Meeting for Public Participation**

149.1 Neither the District or County Councillor nor the Community Police Officer were in attendance. The member of the public in attendance did not wish to raise anything.

**150. Minutes of the Parish Council Meeting of 9<sup>th</sup> December 2013**

150.1 LH proposed and TG seconded that the minutes of the Parish Council Meeting of 9<sup>th</sup> December 2013 were adopted as a true and accurate record which was agreed by all.

**151. Matters Arising from the Minutes of the Council Meeting of 9<sup>th</sup> December 2013**

151.1 Item 137.2 – Highways. LH and NF noted that they had met with BOCM Pauls and Gary Overland and reported to them Council's decision to pass back to NCC the issue of hedgecutting in Mill Road. GO had reported that nothing would be likely to happen in the short term. LH and NF agreed to take back to the Parish Council with a view to undertaking work that could be carried out. To be discussed at the next PC meeting.

151.2 138.2 – Footpaths. CS reported that she had responded to the Rambler's Association with footpaths to be included in their list to be cut.

151.3 139.2 – BOAT 36. PA confirmed she had responded to NCC as agreed by Council.

151.4 141.1 – Future of football pitch. LH and NF reported they were continuing to liaise with Scole United Football Club and were awaiting a response from Ian Constance following his meeting with the SUFC Committee.

**Action****152. Correspondence (not separate agenda item)**

152.1 All correspondence received was noted as listed on the appendix attached to these minutes.

**153. Planning**

153.1 2013/1836 Old Hall Farm, Hall Road, Burston. Approval with conditions was noted.

153.2 2013/1911 The Timber Yard, Common Road, Burston. Approval with conditions was noted.

153.3 AW noted that the appeals process on the Vaunces Farm wind turbine application had started.

**154. Accounts to Approve for Payment and Finance**

154.1 Statement of Accounts. CS proposed and KL seconded approval of the statement of accounts as at 8th January 2014 and the payment of the following in accordance with the budget and as the approved schedule of payments presented at the meeting, which was agreed by all.

| Chq. No. | Payee                 | Details  |
|----------|-----------------------|--|
| 101408   | P Anderson            | Clerks Salary, Expenses and Office Supplies<br>1st– 31 <sup>st</sup> December 2013 |
| 101409   | HMRC                  | PAYE 3 <sup>rd</sup> Quarter   |
| 101410   | Jim Howard (Just Jim) | Caretaker Duties December 2013   |
| 101411   | Burston PCC           | Donation to Youth Cafe   |
| 101412   | Berryman              | Bottle bank rental and collection charge<br>December 2013                          |
| 101413   | Nigel Frankland       | Community Garden Consumables   |
| 101414   | Natalija Stevens      | Community Garden Trees   |

**155. Budget 2014/15 and Precept Requirement for 2014/15**

155.1 Draft 5 of the budget for 2014/15 was considered together with an updated estimated precept for 2014/15. LH proposed and CS seconded approval of the budget. All were in agreement. It was therefore resolved that Draft 5 of the budget would be approved as the budget for the financial year 2014/15

155.2 After consideration of the budget and updated projected spend for the remainder of the current financial year, AW proposed and NF seconded that the precept requirement should be £9,990. All were in agreement. It was noted that this precept figure would generate a 2014/15 Band D tax base figure of £50.97. It was therefore resolved that the precept requirement for 2014/15 would be £9,990.

**156. Playing Field Project, Playground Equipment**

156.1 NF reported that he and LH had met with Mikey Bentley at the South Norfolk Council offices. Minutes of that meeting had previously been distributed.

156.2 NF reported that MB had outlined the tendering process and confirmed that all companies had been invited to tender based on a figure of £40,000. MB advised that in some of the feedback in the second consultation Joy Playgrounds became the preferred supplier because they were offering more equipment than the other suppliers.

**Action**

156.3 MB had advised that the scheme would be split into 2 halves as funders would only fund up to £25,000. He had also suggested that sponsorship should be sought from businesses in the village. It was suggested that a board could be erected on the playing field showing who had provided sponsorship.

156.4 NF proposed and AW seconded that MB be instructed to seek funding so that the Joy Playgrounds scheme could be put into place. All were in agreement. It was agreed that NF and LH would compile a list of possible sponsors within the village and approach them for sponsorship. BOCM Pauls would also be approached.

**157. Co-option of Parish Councillor**

157.1 PA confirmed that the vacancy was being advertised on village noticeboards and she was awaiting notification from the Electoral Officer at SNC whether or not a co-option process could proceed. It was agreed that on receipt of notification from SNC then a flyer would be produced for delivery to all properties in the Parish as well as personal approaches being made to possible candidates.

**158. Date of the next Parish Council Meeting**

158.1 TG proposed and CS seconded that a Parish Council meeting would not be held in February, unless a matter arose which required a meeting to be called.

158.2 The date of the next meeting would be 10<sup>th</sup> March 2014. Councillors were requested to advise the Clerk of any agenda items for inclusion at that meeting.

**ALL**

The meeting closed at 8.20 p.m.

**APPENDIX I – MINUTE 152.1****SCHEDULE OF CORRESPONDENCE – not on agenda**

|    | <b>Subject</b>                      | <b>Received From</b>                         | <b>Contents</b>   |
|----|-------------------------------------|--|---|
| 1. | Norfolk RCC E-newsletter            | NRCC   | November 2013 Issue   |
| 2. | Autumn Statement 2013               | NALC   | Details of Autumn Statement made by the Chancellor of the Exchequer |
| 3. | Workshop Invite                     | Laura Woollacott,<br>SNC                     | Event Management Workshop 29.01.14                                  |
| 4. | Temporary Traffic Restriction Order | NCC  | Details of temporary road closure                                   |
| 5. | Weekly Update for NALC members      | NALC   | Update for week ending 20.12.13                                     |
| 6. | Diary Date                          | Office of the Police &<br>Crime Commissioner | Consultation on 2014/15 Precept proposal                            |
| 7. | Parish Crime Statistics             | Norfolk Police                               | Statistics for December 2013  |
| 8. | Weekly Update for NALC members      | NALC   | Update for week ending 10.01.14                                     |