

BURSTON AND SHIMPLING PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL

Held on Monday 11th March 2013 at 7.30 p.m. at Burston Strike School

Present: Len Hobson Chair
Alison Wakeham
Christine Stevens
Terry King
Nigel Frankland

Pam Anderson Clerk to the Council

Mrs D Marples attended for part of the meeting

Action

158. Apologies

158.1 Apologies were received from Keith Lankester. Cllr Keith Weeks and Cllr Beverley Spratt had advised they would be unable to attend.

159. Declarations of Interest

159.1 There were no declarations of interest.

160. Resolution to Adjourn the Meeting for Public Participation

160.1 Mrs D Marples spoke in support of planning application 2013/0098 which was to be considered later in the meeting.

160.2 PA advised that Cllr Beverley Spratt had asked her to report two items to the meeting. BS had reported that the Back Lane BOAT would be closed by the end of March, which was later than hoped but there had been a challenge to the closure. However, BS had assured PA that the Lane would be closed in about 3 weeks time.

160.3 BS had asked PA to inform Parish Councillors of the Partnership Working Seminar to be held at SNC District Offices. NF volunteered to attend the seminar.

160.4 PA advised Parish Councillors that she had received an email from Orbit Housing in response to an earlier letter advising that they were working with the Police and other housing associations to gather evidence in relation to the complaints that were raised at the October Parish Council meeting. Orbit reported that they had not received any complaints directly to them from the residents. They advised they would be monitoring the problem and update the Parish Council at the end of April.

The meeting was reconvened. Mrs Marples left the meeting.

161. Minutes of the Parish Council Meeting of 11th February 2013

161.1 CS proposed and LH seconded that the minutes of the Parish Council Meeting of 11th February 2013 were adopted as a true and accurate record. which was agreed by all.

162. Matters Arising from the Minutes of the Parish Council Meeting of 11th February 2013

162.1 Item 156.1 – Funding Request. LH reported he had responded to the project coordinator as agreed. CS confirmed an article had been published in the Planet.

Approved

Date.....

Action**163. Correspondence (not separate agenda item)**

- 163.1 A letter seeking to determine the demand for training on the Standards Regime from the Monitoring Officer at South Norfolk Council was considered. It was agreed that PA would inform the Monitoring Officer that if a session was organised Councillors would be interested in receiving training.
- 163.2 All other correspondence received was noted as listed on the appendix attached to these minutes.

164. Planning

- 164.1 2013/0098 The Guest House, Woolsey Bridge Farm Barns. It was noted that the development was not within the Parish boundary. After consideration it was resolved to recommend the application for approval, noting stipulations from the Planning Officer on usage of the building.

Following the meeting PA was advised by the Planning Officer that the Parish Council had been consulted in error as the development was located outside the Parish. Revised plans had been submitted but the Parish Council would not be consulted further.

165. Accounts to Approve for Payment and Finance

- 165.1 Statement of Accounts. AW proposed and TK seconded approval of the statement of accounts as at 4th March 2013 and the payment of the following in accordance with the budget and as the approved schedule of payments presented at the meeting, which was agreed by all.

Chq. No.	Payee	Details
101352	P Anderson	Clerks Salary and Allowances 1 st – 28 th Feb 2012
101353	Burston PCC	Churchyard Grant
101354	Berryman	Bottle Bank rental and collection February 2013
101355	Burston Strike School	Rental of Strike school for 2012/13
101356	Glasdon	Purchase of 2 x bins for playing field

166. Highways – Highways Related Action List

- 166.1 LH tabled the latest version of a Highways Related Action List. He reported that there were several items on the list which would need raising with NCC Highways and BOCM Pauls. LH noted that John Atkinson was corresponding with NCC Highways regarding the matter of the closeness of the ditches to the carriageway in Mill Road. AW raised a new item of the hump back bridge in Shimpling. It was agreed that LH and NF would take this forward with NCC Highways and BOCM Pauls and report back at the next meeting.

LH/NF**167. Highways - Delivering Local Highway Improvements**

- 167.1 LH and NF reported that they had surveyed the area in relation to installing a trod along Gissing Road which had been raised at the last meeting by a resident. LH and NF felt that it would be too expensive in terms of the budget, particularly as no provision had been made for highways work. It was also felt that no need could be demonstrated for providing a trod in the area due to the small number of people who would use it.

Action**168. Playing Field**

- 168.1 NF reported that Mikey Bentley was happy with the wording of the questionnaire and had stated that it was “fit for purpose”. TK thanked NF for the work he had undertaken in compiling the questionnaire. The final wording of the questionnaire was considered, particularly in relation to the question of identifying age bands. It was resolved to approve the questionnaire as it stood. LH would contact BOCM Pauls regarding the printing. **LH**

169. Playing Field Annual Inspection

- 169.1 PA reported that she had been advised via the Insurance Broker’s, Came & Company, newsletter of a company who had received positive feedback from other parishes for their playground inspection service. It was agreed that the compiled report by Playsafety over the last two years had not been satisfactory. It was resolved to ask The Play Inspection Company to carry out the annual inspection for 2013. **PA**

170. Footpaths

- 170.1 PA advised that she had visited the Thelveton Estate Office and been provided with a map showing the extent of the Thelveton Estate land. From this it was possible to identify ownership of footpaths on the Thelveton Estate. There were a small number of footpaths in Burston not on Thelveton Estate land and the landowners of these needed to be identified.
- 170.2 PA advised that she had been contacted by the Norfolk Ramblers to advise of a blocked and overgrown footpath, Footpath 12 Hall Lane to Common Road. This footpath was included on the Burston walk in the NCC Health and Biodiversity walks booklet. She noted that the Norfolk Ramblers had reported this to NCC.
- 170.3 LH re-iterated his view that the Parish Council needed to make progress on dealing with footpath issues. It was therefore agreed that LH would ask KL to produce an action list for footpaths. TK and KL would inspect the parish footpaths in order to produce the list. **KL/TK**
- 170.4 NF noted that residents had in the past raised the possibility of a footpath along the road to link Burston and Shimpling. This had always been considered prohibitively expensive and impractical in places along the highway. NF noted that he had looked at the possibility of a path along the edges of fields as a solution which would require the provision of permissive paths with the agreement of the landowner. It may also require the provision of stiles and bridges in places along the route. It was agreed that NF and AW would pursue this. **NF/AW**

171. Parish Councillor Casual Vacancy

- 171.1 LH reported that an article had been put in the spring edition of the Planet advertising the casual vacancy with expressions of interest to the Clerk by 20th March. PA reported that she had been contacted by the Shimpling resident who had expressed an interest in being co-opted onto the Council to advise that she was withdrawing her interest and would be writing to the Council to confirm this.

172. Annual Parish Meeting

- 172.1 The date of the Annual Parish Meeting was confirmed as 22nd April 2013, to be held in St Mary’s Church, Burston. PA would put up notices in good time for residents to request items for the agenda. NF had arranged for a representative of the Norfolk Rural Community Council to attend to speak about oil syndicates.

Action

173. Date of the next Parish Council meeting and Agenda Items

173.1 The date of the next meeting would be Monday 15th April 2013 to be held at St Mary's Church, Burston.

Agenda Items for the next Parish Council Meeting:

Feedback on Playing Field Project from the sub-committee

Councillor Casual Vacancy

Highways Feedback

Footpath Feedback

Annual Parish Meeting

The meeting closed at 8.40 p.m.

APPENDIX I – MINUTE 163.2

SCHEDULE OF CORRESPONDENCE – not on agenda

	Subject	Received From	Contents
1.	Seminar for Climate Change Week	NALC	Invitation to seminar
2.	War Memorials	Tony Coxall NCC	Survey
3.	Resignation of National Assoc of Local Councils Chief Executive	National ALC	Notice of resignation
4.	Church Green charity	Charity Commission	Request for Accounts
5.	Parish Crime Statistics	Norfolk Police	Statistics for February 2013
6.	Parish Matters	Came & Company	Spring Edition
7.	Norfolk RCC E-newsletter	NRCC	February 2013 edition
8.	Temporary Road Closure	NCC	Notice of closure of BOAT 36 from 28.03.2013 to 27.09.13