

BURSTON & SHIMPLING PARISH COUNCIL

To All Members of the Council

You are hereby summoned to a meeting of Burston & Shimpling Parish Council to be held at St Mary's Church, Burston on **Tuesday 16th January 2018 at 7.30pm** for the purpose of transacting the following business.

Ann Baker

9th January 2018

Ann Baker Clerk to Council burstonshimplingpc@gmail.com

AGENDA

1. To receive apologies for absence
2. Declarations of interest regarding items on the agenda
3. To adjourn the meeting for public participation, County & District County Councillors reports & discussion, if in attendance
4. To approve the minutes of the minutes of the Parish Council Meeting held on the 21st November 2017.
5. To report matters arising from the Minutes not on the agenda as indicated on the attached schedule – for information only
6. To note correspondence as listed on the attached schedule & which are not a separate agenda item
7. Planning - To receive consider planning applications received for consultation which may be received prior to the meeting and of which members have previously been advised:
 - 7.1. To receive Consultees reports of Planning decisions made by SNC
8. Finance
 - 8.1. Receipts & payments
 - 8.2. Quarterly reconciliations
 - 8.3. To approve the Precept and Budget 2018- 19
 - 8.4. To approve renewal membership to SLCC for the Clerk
9. To receive a short report regarding the Emergency Preparedness Plan & take any necessary action
10. Highways and Footpaths
 - 10.1. Prow - to receive any updates & agree any necessary action
 - 10.2. Speed Watch & agree any action
 - 10.3. SAMs information, Parish Partnership & to agree any necessary action
11. Playing Field
 - 11.1. To receive an update on the BMX drainage project & funding, & agree any necessary action
 - 11.2. To note receipt of quote from HagsUK for repairs to playing equipment & agree actions
 - 11.3. To receive quotes for the Playing Field maintenance contract 2018-2019 & agree actions
 - 11.4. To receive information regarding the Memorial Garden & agree any actions
12. To consider the Roles & Responsibilities of the Parish Council & take appropriate action
13. To receive a report on the Diss & District Neighbourhood Plan & agree any action
14. To receive an update on the preparations for the Don Swanton Award & agree actions
15. To receive an update regarding Anglian Sewerage Project & agree any action
16. To receive information regarding the Tree Warden & take any required actions
17. To receive an update on the Welcome Pack & take any necessary action
18. To receive information regarding the Greater Norwich Development Plan consultation & agree any actions
19. **Date of Next Meeting** and Items for inclusion on the agenda (not for discussion)